

**ASSESSMENT
MATERIAL****EVIDENCE
GUIDE****Qualification**

LEN0101.v1

Level: 1**Credit: 4****Version: 1****LEN0101E.v1 Apply basic numeracy
skills in different life contexts****CONTENTS**

1. Assessment Summary and Record
2. Candidate Assessment
3. Assessor Judgement Guide
4. List of required tools/ equipment, material and context of assessment

**ASSESSMENT AND
ASSESSOR
DETAILS****Competent**☐**Not Yet Competent**☐**Assessment**☐**Re-Assessment**☐**Assessor Name:****Assessor Code****Assessor Signature****Date**

DD		MM		YYYY					

**CANDIDATE
DETAILS****Candidate Name:**

First Name

Last Name

Father Name**Institute Name and
District****CNIC/BFORM #****OR****Registration Number:****Gender**Male ☐Female ☐**Candidate Consent**

I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.

Candidate Signature:**ASSESSMENT
RESULTS
SUMMARY FORM**You can use this coversheet as an *Assessment Results Summary Form*. Simply post a photocopy of this completed coversheet to **NAVTTTC**

NAVTTTC OFFICE ONLY

1. DATE**FORM
RECEIVED:**

DD		MM		YYYY					

2. DATE ENTERED INTO**DATABASE:**

DD		MM		YYYY					

1

ASSESSMENT SUMMARY & RECORD

CANDIDATE NAME:					FATHER NAME:		
ACTIVITY		METHOD			DESIRED OUTCOMES	RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: APPLY BASIC NUMERACY SKILLS IN DIFFERENT LIFE CONTEXTS	COMPETENT	NOT YET COMPETENT
Knowledge Assessment	✓				- Answer all questions in the knowledge assessment on the following topics: - Apply knowledge and conventions of common shapes to represent real life objects - Measure materials or objects - Perform basic calculations associated with money, and time - Use and create tables and graphs to represent and interpret public information - Apply simple formulae to solve arithmetic problems in real life contexts		
Other Requirements	✓	✓	✓	✓	- All learner log books and formative assessments completed by Instructor including; - Observations - Demonstrations - Questions and recorded answers - Completed 2D and 3D diagrammatic sketches - Completed constructed 3D objects - Basic calculations associated with money, and time - Tables and graphs created to represent and interpret public information - Apply simple formulae to solve arithmetic problems in real life context - Completed work forms - Completed job cards		

2

CANDIDATE ASSESSMENT

Candidate Name:

Father Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following knowledge assessment within 1 hour timeframe on the following topics:

- Read texts used in different contexts
- Write texts for different contexts
- Apply speaking and listening skills

ACTIVITIES	CANDIDATE RESPONSE
1. Complete knowledge assessment	● Answer all questions in the knowledge assessment on the following topics: ○ Apply knowledge and conventions of common shapes to represent real life objects: ▪ Common two and three-dimensional shapes ▪ Two and three-dimensional shapes and objects in diagrammatic form ▪ Simple three-dimensional objects ○ Measure materials or objects: ▪ Measuring instruments and correct use ▪ Simple formulae to calculate area and volume of regular shapes ○ Perform basic calculations associated with money, and time: ▪ Simple calculations involving time ▪ Conversion of fractions, decimals, and percentages ▪ Simple calculations involving money ○ Use and create tables and graphs to represent and interpret public information: ▪ Key features of everyday tables and graphs ▪ Collection, sorting and recording of data in a table ▪ Construction and labelling of simple graphs ○ Apply simple formulae to solve arithmetic problems in real life contexts: ▪ Simple formulae and algebraic expressions, and their use ▪ Verification of solutions to simple arithmetic problems
2. Other requirements	● All candidate module reports completed by Instructor including; a. Observations b. Demonstrations c. Questions and recorded answers ● Completed 2D and 3D diagrammatic sketches ● Completed constructed 3D objects ● Evidence of correctly completed calculations relating to money and time ● Prepared basic data, tables and graphs correctly labelled for values ● Evidence of verified use of simple formulae and algebraic expressions relating to ○ Area ○ Perimeter ○ Dimensions of regular and irregular shapes ● Completed work forms ● Completed job cards

3

ASSESSOR JUDGEMENT GUIDE

Candidate Name:

Father Name:

INSTRUCTIONS FOR ASSESSOR

THIS SECTION CONTAINS MINIMUM EVIDENCE REQUIREMENTS.

Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO	ASSESSOR COMMENTS
2. Completed knowledge assessment	The candidate correctly answered all questions in the knowledge assessment on the following topics:		
	- Apply knowledge and conventions of common shapes to represent real life objects: - Common two and three-dimensional shapes - Two and three-dimensional shapes and objects in diagrammatic form - Simple three-dimensional objects		
	- Measure materials or objects: - Measuring instruments and correct use - Simple formulae to calculate area and volume of regular shapes		
	- Perform basic calculations associated with money, and time: - Simple calculations involving time - Conversion of fractions, decimals, and percentages - Simple calculations involving money		
	- Use and create tables and graphs to represent and interpret public information: - Key features of everyday tables and graphs - Collection, sorting and recording of data in a table - Construction and labelling of simple graphs		
	- Apply simple formulae to solve arithmetic problems in real life contexts: - Simple formulae and algebraic expressions, and their use - Verification of solutions to simple arithmetic problems		
3. Other requirements	- All candidate module reports completed by Instructor including: - Observations - Demonstrations - Questions and recorded answers - Completed 2D and 3D diagrammatic sketches - Completed constructed 3D objects - Evidence of correctly completed calculations relating to money and time - Prepared basic data, tables and graphs correctly labelled for values - Evidence of verified use of simple formulae and		

	algebraic expressions relating to ○ Area ○ Perimeter ○ Dimensions of regular and irregular shapes • Completed work forms • Completed job cards			
--	---	--	--	--

4

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

Instructions	This section contains information regarding; • Context of the assessment • List of required tools and equipment. • List of consumable items required during the service
1. Context of Assessment	This knowledge assessment will be conducted in a knowledge assessment environment

2. List of consumable items required		
S. No	Consumable Items	Quantity
1	Pen	1 per candidate
2	Knowledge assessment with sufficient space for required answers	1 per candidate